

Health & Safety Specialist

Purpose

Reporting to the Quality & EHS Manager, you will have responsibility for the day to day operation of the EHS system.

Duties and Responsibilities

- Developing and administering occupational safety and health management systems in accordance with local statutory requirements as well as organizational EHS requirements.
- Developing and maintaining policies and procedures that will reduce risks and promote awareness.
- Implement a system for hazard identification & implementation of improvements.
- Completion and review of risk assessments.
- Developing and maintaining EHS procedures.
- Serve as subject matter expert on EHS matters related to associate safety, environmental protection, property protection, process and equipment safety, and security in a manufacturing environment.
- Implement site specific EHS strategy and initiate policies, programs, and initiatives to ensure EHS compliance and achieve EHS goals.
- Responsible for providing support to the Site Management teams and employees.
- Promote and support a “positive” site safety culture.
- Coordinate internal compliance and system audits.
- Ensure all accidents, incidents and near misses are reported, investigated and documented in a timely manner.
- Controlling and supporting contractor EHS management.
- Reviewing equipment and equipment modifications for safety and regulatory compliance.
- Coordinate safety meetings, training and evacuation drills.
- Implementation of the ISO 45001 standard.
- Maintain EHS metric/KPI's and communicate/report as necessary.
- Keep your skills current and be conversant with the latest developments in Regulations and Legislations in Health & Safety.
- To take on other duties which the Company may assign you from time to time.

Skills, Experience and Qualification

- Bachelor's Degree EHS, Occupational Safety, Industrial Hygiene, Engineering, Science or other EHS field.
- Previous experience of Health & Safety Systems ISO 18001/45001 standards an advantage.
- Knowledge of Environment Management system ISO 14001 standard would be an advantage.
- Minimum Experience: 3-5 years' experience in a manufacturing or similar environment.
- Attention to detail, well-organized, and structured approach investigations & problem solving.
- Ability to communicate effectively at all levels of the organization.
- Can work independently, as well as with a team.
- Ability to lead, motivate, and positively influence others. Self-driven and highly motivated.