

Production Manager

Purpose

As a member of the operations team, reporting to the Director of Operations, the Production Manager is responsible for leading and managing all aspects of production to ensure Safety, Quality, Delivery and Cost targets are met and improved. Key duties and responsibilities are outlined below.

Duties and Responsibilities

- Ensure that an effective production management system is implemented and maintained, in line with company lean manufacturing principles. Ensure appropriate escalation of issues to management and effective communication across all production operations.
- Manage and mentor a team of production and technical support staff to ensure effective operation of all production related activities.
- Ensure that scheduling and operations planning systems are effective, and high levels of customer satisfaction are achieved.
- Instil and maintain a positive team atmosphere. Ensure that people management issues are effectively resolved in accordance with company policies and procedures.
- Proactively develop the production support team through coaching, training, experience development and internal/external recruitment. Ensure that the production support team has the required capabilities and competencies the business requires.
- Ensure that the production team have the required flexibility to deliver company objectives.
- Instil a safety culture in line with company principles and policies. Ensure that all production operations are fully compliant with Safety & 5S obligations.
- Achieve annual company objectives for improved productivity, reduced lead times and reduced scrap.
- Manage assigned problems / improvement plans, ensuring thorough problem solving practices are followed. Coach and mentor the team on problem solving.
- Instil a culture of employee engagement and continuous improvement. Ensure that continuous improvement ideas are being generated by team.
- Instil a culture of compliance within production operations, to Quality, GMP and Standard Work / Operating procedures.
- Work proactively & effectively with the management team (Engineering, Quality, HR, others) to resolve operational challenge to business targets.
- Communicate effectively with customers as required. Ensure that customer issues are effectively and efficiently resolved.
- Manage production staffing plan within budget.
- Be the lead within the production operation for the implementation of lean manufacturing principles. Coach and mentor the team on lean principles.
- Be flexible and take on other duties which the Company may assign you from time to time.

Requirements

- Degree qualification in Engineering, Science or equivalent.
- Minimum of 5 years' experience in a production management role (or equivalent), ideally within the Medical Device Industry.
- Demonstrated leadership and people management skills. Must be capable of managing, motivating and coaching individuals of diverse talents, interests, and cultural backgrounds.
- Demonstrated experience in the implementation and sustaining of lean manufacturing principles.
- Demonstrated ability to project manage and execute tasks in an efficient manner.

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- Excellent verbal and written communication skills. Must be able to communicate at all levels of the organisation and with customers, suppliers and regulatory agencies. Good interpersonal skills, team player, with a positive attitude in dealing with people.
- Demonstrated Ability to drive change and influence others.
- Must be innovative and be driven to implement change to systems and procedures.